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APPROVED MINUTES COMMISSION REGULAR MEETING

February 27, 2024

The Port of Seattle Commission met in a regular meeting Tuesday, February 27, 2024. The meeting was held at the Seattle-Tacoma International Airport Conference Center located at: 17801 International Blvd, Mezzanine Level, Seattle, Washington, and virtually on Microsoft Teams. Commissioners Calkins, Cho, Felleman, Hasegawa and Mohamed were present.

1. CALL to ORDER

The meeting was convened at 10:31 a.m. by Commission Secretary Ryan Calkins.

2. EXECUTIVE SESSION pursuant to RCW 42.30.110

The public meeting recessed into executive session to discuss two items regarding litigation/potential litigation/legal risk per RCW 42.30.110(1)(i) for approximately 35 minutes and one item related to potential real estate acquisition per RCM 42.30.110(1)(b) for approximately 25 minutes, with the intention of reconvening the public session at 12:00 p.m. Following the executive session, the public meeting reconvened at 12:02 p.m. Commission President Mohamed led the flag salute.

3. APPROVAL of the AGENDA

The agenda was approved, as presented, without objection.

In favor: Calkins, Cho, Felleman, Hasegawa, and Mohamed (5)

Opposed: (0)

4. SPECIAL ORDERS OF THE DAY

4a. Proclamation in Honor of Black History Month.

Request document(s) included a [proclamation](#).

Presenter(s):

Preston Tucker, Senior Commission Executive Assistant, Commission Office

Marie Bell-Allen, BIG Port of Seattle Chapter President, Aviation Maintenance Asset Analyst, AV Maintenance Asset Management and Logistics

Karlina Smith, BIG Port of Seattle Chapter Secretary, Senior Manager Recreational Boating, Recreational Boating Management

Digital recordings of the meeting proceedings and meeting materials are available online – www.portseattle.org.

Clerk Hart read Item 4a into the record.

Preston Tucker, Senior Commission Executive Assistant, introduced the proclamation and presenters.

The proclamation was read into the record by members of the Port's Blacks in Government Employee Resource Group.

Members of the Commission spoke regarding this year's theme for Black History Month, recognizing the arts. They supported the proclamation, thanked members of the Port's Blacks in Government Chapter, recognized Commissioner Mohamed as the first black elected woman to the office of Commission President, and spoke regarding the Black History Month reception to be held after the meeting and the awards and award recipients who will be honored at that time.

The motion, made by Commissioner Cho carried by the following vote:

In favor: Calkins, Cho, Felleman, Hasegawa and Mohamed (5)

Opposed: (0)

5. EXECUTIVE DIRECTOR'S REPORT

Executive Director Metruck previewed items on the day's agenda and made general and meeting-related announcements.

6. COMMITTEE REPORTS

Commission Strategic Advisor Erica Chung provided committee reports.

Aviation Committee

The Aviation Committee met on February 20, 2024, convened by Commissioners Hasegawa and Cho. The Committee was briefed on the FAA Reauthorization under consideration by Congress, including important local issues relating to airport operations and impacts on neighboring communities.

Sustainability, Environment, and Climate Committee

The Sustainability, Environment, and Climate Committee held a meeting on February 20, 2024, convened by Commissioners Cho and Felleman. The Committee was briefed on the community inputs received with regards to the SEA Tree Replacement Standards and SEA Land Stewardship Plan and how staff have responded to and incorporated those requests, including public input period, role of equity, and annual metrics. The Committee also received a briefing on the contents of the Port's first sustainability report for 2023 that demonstrates progress, successes, and strategies towards achieving objectives and goals, and its impact for the public. The performance metrics are tightly aligned with the Port's vision, Century Agenda goals, and the United Nation's Sustainable Development goals. Staff are currently gathering data and plan to publish the report by June 2024. The Committee then reviewed the 2024 committee workplan and discussed how work in the Committee will be prioritized, given the breadth of work proposed for the year.

Portwide Arts and Culture Board

The Portwide Arts and Culture Board met, with Commissioner Felleman participating, on February 20, 2024. The Board was introduced to new public board members and discussed the vacant public board member position that still needs to be filled. The Board received a review of 2023 and reviewed the workplan for 2024. The Board also discussed continued funding for capital projects, including two concepts, provided by Ralph Helmick, for future board consideration.

7. PUBLIC COMMENT

- The following people spoke in support of Agenda Item 10a, Order No. 2024-04: Mayor Mohamed Egal (*written comments submitted*); Mayor Traci Buxton; JC Harris (*written comments submitted*); Denise Utley (*written comments submitted*); Maria Batayola; Megan Slade; Geraldine Chambers; Lynda Wong; Anne Kroeker; and Karen Veloria.
- The following person spoke in support of Agenda Item 10a and regarding North Seatac Park, noting that the organization ‘Defenders of North Seatac Park’ are now known as ‘Defenders of Highline Forest’ in order to focus on tree canopy preservation: Barbara McMichaels.
- The following person spoke regarding port electrician contracts and pay equity: Michelle Esquerra.
- The following person asked the Port to change the flight paths at SEA airport: Heather Morton (*written comments submitted*).
- In lieu of spoken comment, the following people submitted written comments in support of Agenda Item 10a: Brian Davis; Derek Dexheimer; Laura Gibbons; Brie Gynclid; Rosemary Moore; Julie Saul; and Councilmember Senayet Negusse.
- In lieu of spoken comment, the following person submitted written comments in support of port economic development grant monies: Janet Quinn.

[Clerk’s Note: All written comments are combined and attached here as [Exhibit A](#).]

8. CONSENT AGENDA

[Clerk’s Note: Items on the Consent Agenda are not individually discussed. Commissioners may remove items for separate discussion and vote when approving the agenda.]

- 8a. Approval of Minutes of the Special Meetings of February 7 and February 8, 2024; and the Regular Meeting of February 13, 2024.**
- 8b. Commission Authorization for \$700,000 in Additional Funds to Support Costs Associated with the Current Approved Port of Seattle’s Lease and Occupancy of the SeaTac Office Center for Contract Payments Through the Remainder of the Current Lease Term.**

Request document(s) included an [agenda memorandum](#) and [lease](#).

- 8c. Commission Approval of the Port’s 2024 International Policy Agenda and Directing the Executive Director to Authorize Staff to Engage in Advocacy Efforts to Support Implementation of These Policy Priorities.**

Request document(s) included an [agenda memorandum](#) and [presentation](#).

The motion for approval of consent agenda items 8a, 8b, and 8c carried by the following vote:

In favor: Calkins, Cho, Felleman, Hasegawa, and Mohamed (5)

Opposed: (0)

10. NEW BUSINESS

10a. Order No. 2024-04: An Order Setting a Timeline for the Completion of the Assessment of Prior Sound Insulated Properties; Creating a Sound Insulation Repair and Replacement Pilot Program; and Setting Equity Guidelines for this Program.

Requested document(s) included an [order](#).

Presenter(s):

Tyler Emsky, Commission Strategic Advisor, Commission Office
Aaron Pritchard, Chief of Staff, Commission Office

Clerk Hart read Item 10a into the record.

Executive Director Metruck introduced the item and presenters.

Tyler Emsky, Commission Strategic Advisor, read the order into the record and summarized the effect of the order.

Members of the Commission discussed:

- leading with information and understanding what it takes to resolve issues;
- estimated costs associated with installing new packages;
- looking at options other than just repair and replace and creating a value to a homeowner that will achieve a better outcome overall;
- if repair and replace assessments are included in the total replacement costs;
- air quality benefits with HVAC systems replacement; and
- appreciation to Senator Patty Murray and Representative Adam Smith for their support behind federal legislative efforts in this regard.

Members of the Commission thanked staff and the community for their work and involvement on this item.

The motion, made by Commissioner Cho, carried by the following vote:

In favor: Calkins, Cho, Felleman, Hasegawa, and Mohamed (5)

Opposed: (0)

10b. Introduction of Resolution No. 3819: A Resolution Adopting the 2021 Editions of the International, Building, Mechanical, Fire, Energy Conservation and Fuel Gas Codes; the 2021 Edition of the Uniform Plumbing Code; and the Editorial Changes Made to the State Building Code by the Washington State Legislature; and Repealing Resolution No. 3783, as Amended.

Requested document(s) included an [agenda memorandum](#), [draft resolution](#), and [presentation](#).

Presenter(s):

Pat Lawler, Senior Manager Airport Building Department, Aviation Building Department

Clerk Hart read Item 10b into the record.

Executive Director Metruck introduced the item and presenters.

The presentation addressed:

- the 2021 code adoption, required by the state and the Interlocal agreement with the City of SeaTac;
- the City of SeaTac and the Airport Building Department are required by state law to regulate the minimum requirements of the state adopted codes;
- the Airport Building Department and the Port of Seattle Fire Department. have separate, but many times overlapping regulatory responsibility, for enforcing the codes;
- the Airport Building Department and the Port of Seattle Fire Department work together with the City of SeaTac regarding our port roles in the agreement; and
- the resolution will be brought before the Commission for consideration of adoption at the March 12, 2024, business meeting.

The motion, made by Commissioner Hasegawa, carried by the following vote:

In favor: Calkins, Cho, Felleman, Hasegawa, and Mohamed (5)

Opposed: (0)

11. PRESENTATIONS AND STAFF REPORTS

There were no presentations or staff reports provided.

12. QUESTIONS on REFERRAL to COMMITTEE and CLOSING COMMENTS

Commissioner Felleman spoke regarding the Port's participation in the international arena.

13. ADJOURNMENT

There was no further business and the meeting adjourned at 1:40 p.m.

Prepared:

Michelle M. Hart, Commission Clerk

Attest:

Ryan Calkins, Commission Secretary

Minutes approved: March 12, 2024